



MINUTES

**REGULAR CALLED MEETING OF THE
COMMUNITY DEVELOPMENT (Type B) CORPORATION
Tuesday, June 14, 2016 at 6:30 PM
Cedar Park City Hall Council Chambers
450 Cypress Creek Road, Building Four, Cedar Park, Texas 78613**

BOARD OF DIRECTORS

- | | |
|---|--|
| <input checked="" type="checkbox"/> Kaden Norton, Place 1 | <input type="checkbox"/> David Burger, Place 2, President |
| <input type="checkbox"/> Brian Rice, Place 5 | <input checked="" type="checkbox"/> Bob Lemon, Place 4 (V. P.) |
| <input type="checkbox"/> Dustin Weibel, Place 3 (Sect.) | <input checked="" type="checkbox"/> Ryan Wood, Place 6 |
| | <input checked="" type="checkbox"/> Mel Kirkland, Place 7 |

MINUTES

- A.1 **CALL TO ORDER, QUORUM DETERMINED, MEETING DECLARED OPEN**
Vice President Lemon called the meeting to order at 6:35 P.M.
- A.2 **Citizen Communications**
(Not For Items Listed On This Agenda. Three Minutes Each. No Deliberations With 4B. The Board May Respond With Factual Information.)
No Public Comments.
- A.3 **Board Members' Opening Comments.**
Vice President Lemon asked for future agenda item related to a Veterans Memorial Park Pool stage. He also indicated an interest in funding an acoustic sound wall if permissible by law.
- A.4 **Presentations**
No items scheduled.

STAFF REPORTS (DISCUSSION ONLY)

- B.1 **Update On Potential Parks Projects And Priorities. (Curt Randa, Parks And Recreation Director)**
Curt Randa, Director of Parks and Recreation, provided the Board with an update on recently proposed potential parks projects. He explained that the dog park is considered to be the highest priority of the proposed projects. It is currently funded and staff is working to determine a potential location for that project. An additional pavilion or two at Milburn Park was also considered to be one of the higher priority projects from a staff perspective. The pedestrian bridge along the Town Center trail has accessibility issues and there is a lot of future

development planned in the area. Staff have determined that while not urgently needed, it is considered by staff to be a high ranking project. Curt explained that usage numbers for the bocce court were quite low (approximately two users per day) compared with other areas that are being considered for lighting and therefore is not considered to be a lower priority project at this time. The volleyball lighting was considered to be a low to medium priority, due to limited usage time and the user group indicated that it was not one of their higher priorities. An additional LED sign at Milburn Park is also considered to be a lower priority ranking for staff. A permanent stage at Milburn Park has raised some management concerns for staff, would likely be pretty expensive, and was considered to be a lower priority at this time.

CONSENT AGENDA

(Pursuant To Community Development Board Rule, the Consent Agenda consists of all items set forth on Agenda Items C.1. The Consent Agenda May Be Approved By A Single Motion.)

- C.1 Approval Of The Minutes Of The May 10, 2016 Regular Called Meeting.
Director Kirkland move to approve the minutes from the May 10, 2016 regular called Board meeting. Director Wood seconded the motion and it passed with a 4-0 vote.

PUBLIC HEARINGS

- D.1 Public Hearing On A Proposed Way-Finding Sign Construction And Installation Project In An Amount Not To Exceed \$285,000.
Kimberly Reese, Assistant to the City Manager, reminded the Board that this project has been presented to the Board the previous month and that the Board had at that time awarded the project a score of 80 points on the Transportation Project Matrix.

No public comments were received.

REGULAR AGENDA

DISCUSSION AND POSSIBLE ACTION

- E.1 Consider Approval Of A Resolution Recommending The Way-Finding Sign Construction And Installation Project In An Amount Not To Exceed \$285,000 To City Council.
Director Norton moved to authorize the President to execute a resolution approving and recommending the funding of way-finding signs in an amount not to exceed \$285,000 to City Council. Director Kirkland seconded the motion and it passed with a 4-0 vote.
- E.2 Consider A Request To Allocate Funds From The 2015-2016 Community Development (Type B) Budget Revenues To Provide For Additional Costs Related To The RM 1431 TxDOT Approved Sidewalk And Pedestrian Bridge Project In An Amount Not To Exceed \$42,500.
Darwin Marchell, Director of Engineering, reminded the Board that the project was initially considered in 2012. At that time the engineer's cost estimate for the Pedestrian Bridge project was estimated at \$378,000. This estimate included construction (\$259,000) and soft costs (\$119,000). Bids were recently opened and the low bid amount was \$286,219. This leaves a shortfall of \$27,500 plus a 5% construction contingency of \$15,000 for a total of \$42,500. The construction cost increase is due to the addition of small retaining walls and increased bridge

length to span the 100 year floodplain. The City also had to meet TxDOT requirements for bridge strength and access limitations on the bridge.

Director Wood moved to accept the proposed amendment to the RM 1431 Sidewalk and Pedestrian Bridge Project in an amount not to exceed \$42,500 and to authorize staff to publish legal notices as may be required to provide for the amended costs. Vice President Lemon seconded the motion and it passed with a 4-0 vote.

E.3 Consider Applications For Proposed Projects/Programs Submitted For Fiscal Year 2016-2017 Community Development Corporation Funding Consideration.

a. Economic Development - Phil Brewer

- 1) Consider A Proposal For Funding For Potential Economic Development Incentive Projects In An Amount Not To Exceed \$2,500,000.

Duane Smith, Staff Liaison to the Board, explained that the amount requested amount for Economic Development in FY17 is higher than last year by \$500,000 due to some current potential projects in the works.

b. Community Enhancements

Community Development – Duane Smith

- 1) Consider A Project Proposal For Funding The Corridor Enhancement Program In An Amount Not To Exceed \$100,000.

Duane Smith explained that he is proposing \$50,000 less for this item than last year due to the current trends in funding requests. Director Wood mentioned that the Bell Blvd redevelopment project may impact this program in the future.

Parks Department – Curt Randa

- 2) Consider A Project Proposal For Funding Of A Trail Lighting Project At Various Locations In An Amount Not To Exceed \$50,000.
- 3) Consider A Project Proposal To Fund Various Park Improvements At Veterans Memorial Park In An Amount Not To Exceed \$500,000.

Curt Randa, Parks and Recreation Director, provided the Board with a presentation regarding the proposed trail lighting project. The proposed project would install solar LED lighting along trails in major parks. This project would install about 40 lights and since they are solar and do not require electricity, they are more cost effective.

Director Norton asked about the life of the solar LED light. Staff said the lights come with a 10 year warranty. Director Wood asked if they are on a timer, and staff explained that they have a motion sensor. Director Norton asked about the timeline for light installation and Staff said they could do this project pretty quickly once funding is available.

The Veterans Park improvement project could consist of several components: dog park renovations, sports field renovations, and improved memorial plaza accessibility. Director Kirkland asked if the sports field is irrigated and staff indicated that the fields are irrigated. Director Wood mentioned that this park renovation is more expensive than other previous renovations and asked what is driving these costs. Staff explained that the dog park pond renovations make up a large portion of the anticipated costs. The concrete work and engineering work are significant costs.

Engineering And Transportation – Darwin Marchell/Tom Gdala

- 4) Consider A Project Proposal For The Design And Construction Of Dedicated Right Turn Lanes On Lakeline Boulevard at West Park Street, Treeline Drive, and New Hope Drive And Extend The Existing Left Turn Lane On Lakeline Boulevard at New Hope Drive In An Amount Not To Exceed \$700,000.
- 5) Consider A Project Proposal To Design And Construct Right Turn Lanes On Westbound Whitestone Boulevard At Walton Way And Two Entrances To The Railyard Shopping Center In An Amount Not To Exceed \$700,000.
- 6) Consider A Project Proposal For The Design, Construction, And Installation Of A Traffic Signal At The Intersection Of Liberty Oaks Boulevard And Cypress Creek Road In An Amount Not To Exceed \$325,000.

Darwin Marchell explained that the purpose of the first project is to provide for the design, construction, and installation of right turn lanes on Lakeline Boulevard northbound at West Park Street, Treeline Drive and New Hope Drive and extend the existing left turn lane on Lakeline Boulevard at New Hope Drive. The project is estimated at \$700,000.

The purpose of the second proposed project is to provide for the design and construction of right turn lanes on westbound Whitestone Boulevard at Walton Way and at two entrances to the Railyard Shopping Center. The project has an estimated cost of \$700,000.

The third project will provide for the design, construction, and installation of a traffic signal at the intersection of Liberty Oaks Boulevard and Cypress Creek Road in the amount of \$325,000.

The Board asked that staff bring this back at the next meeting to include a right turn lane at Liberty Oaks and Cypress Creek in addition to the currently proposed traffic signal.

c. Community Identification

No Projects Or Items Submitted For Consideration Under This Category.

d. Destination City

No Projects Or Items Submitted For Consideration Under This Category

E.4 Consider Scheduling A Day And Time For A Community Development (Type B) Corporation Board Budget Work Session.

The Board indicated that they felt they could handle these items during their regular scheduled meeting, and that they do not anticipate needing an additional work session. Director Wood thanked staff for making the budget process easy for the Board members.

Vice President Lemon indicated an interest in spending down fund balance. Staff reminded them that there will likely be some significant requests coming to the Board soon in addition to the ones that they have already heard. Vice President Lemon asked if they could get a preview of future large funding requests so the Board can be prepared.

ADMINISTRATIVE ITEMS

(Board members and staff may discuss items related to the board member's general duties and responsibilities. The Board may not take a vote or other action on any item other than to obtain a consensus regarding how items are to be placed on future agendas for formal action.)

F.1 Report on Council Actions Directly Related to Board Items Of May 28, 2016, City Council Meeting.
None.

F.2 Board Member Closing Comments.

Vice President Lemon asked for an item to discuss the appropriate fund balance level and possible projects that the Board could fund using that balance. He also indicated that he thought someone should think about making improvements to the parking lot exit on Cypress Creek at Smokey Mo's across from the Austin Community College Campus.

Director Norton asked for update on Bell Blvd regarding current and future funding requests.

The Board indicated an interest seeing a project that would fund the proposed bridge on the trail by the Cedar Park Recreation Center.

The Board appointed Director Kirkland to sign Board documents this evening in the absence of the Board Secretary.

Next Regular Scheduled Board Meeting **Tuesday, July 12, 2016 At 6:30 P.M.** In The Cedar Park Council Chambers At 450 Cypress Creek Road, Building Four.

G.1 **ADJOURNMENT**

The meeting adjourned at 8:02 P.M.

PASSED AND APPROVED THIS THE 12th DAY OF JULY, 2016.



David Burger, President

ATTEST:



Dustin Weibel, Secretary

